

# Bachelor's Degree Program

## Application for Admission to the Bachelor's Examination

University of Bonn  
Faculty of Arts  
Bachelor's/Master's Examination Board  
Maximilianstraße 22  
53111 Bonn

### Personal information

First name

Last name

University of Bonn student ID number (if applicable)

I hereby apply for admission to the bachelor's examination for the following degree program in accordance with the examination regulations for the bachelor's degree programs of the Faculty of Arts of the University of Bonn that are applicable to me:

### Degree program (subject combination, if applicable)

Major, single-subject program, or first subject in a dual-subject program

Minor or second subject in a dual-subject program

### Specialisation/profile/language combination, if applicable

Specialisation/profile/language

### The following documents must be included with the application:

Certified copy of university entrance qualification certificate

### Declaration

I hereby declare that I have not failed or failed the final attempt at an examination or the bachelor's examination in the above degree program or a related or comparable degree program and am not simultaneously in another examination procedure for such a degree program.

I acknowledge the examination regulations for the bachelor's degree programs of the Faculty of Arts of the University of Bonn that are applicable to me.

**I declare that all the information provided is true and complete.**

**I acknowledge the information on data collection and data processing (see reverse side of this form or the web page [www.philfak.uni-bonn.de/de/studium/pruefungsamt/download](http://www.philfak.uni-bonn.de/de/studium/pruefungsamt/download)).**

Date

Applicant signature

# Information on data collection and data processing

## 1. Name and contact data of the data controller and data protection officer

University of Bonn  
Examination board for the bachelor's and consecutive  
master's degree programs of the Faculty of Arts  
Maximilianstraße 22  
53111 Bonn  
Email: philpa@uni-bonn.de

Official data protection officer:  
N. N.  
Genscherallee 3  
53113 Bonn  
Email: datenschutz@uni-bonn.de

Deputy:  
Eckhard Wesemann  
Poppelsdorfer Allee 31-33  
53115 Bonn  
Email: datenschutz@uni-bonn.de

## 2. Collection and storage of personal data and type and purpose of use

Your personal data is collected for the purpose of performing the examination procedure. Data processing is performed in accordance with Art. 6, para. 1, sentence 1, lit. c of the General Data Protection Regulation (GDPR) in conjunction with the provisions of the examination regulations for the bachelor's degree programs (Bachelor of Arts) and consecutive master's degree programs (Master of Arts) of the Faculty of Arts dated August 17, 2018, as amended, or in conjunction with the provisions of the examination regulations for the bachelor's degree program in Psychology and consecutive master's degree program in Psychology of the Faculty of Arts dated August 17, 2018, as amended.

The personal data collected from you will be deleted or blocked as soon as the purpose for which it was stored no longer applies. Storage can extend beyond this point if European or national legislatures have made provision for this in EU regulations, laws or other provisions to which the controller is subject. The data will also be blocked or deleted if a storage period stipulated in the above-mentioned legal norms expires, unless further storage of the data is required for conclusion or performance of a contract.

## 3. Disclosure of data to third parties

Your personal data will not be transferred to third parties for purposes other than those listed below. Your personal data will be disclosed to third parties if required under Art. 6, para. 1, sentence 1, lit. b GDPR to execute legal relationships with you. This includes, in particular, disclosure to other public authorities for the purpose of performing the examination procedure and fulfilling responsibilities under the examination regulations. The third parties may only use the data disclosed to them for the purposes indicated.

## 4. Data subject rights

You have the following rights:

- If you have given consent, the right to withdraw your consent, in accordance with Art. 7, para. 3 GDPR, to the above-mentioned controller at any time. This will result in the data processing that was based on this consent no longer being permitted.
- The right to demand, in accordance with Art. 15 GDPR, information about your personal data that has been processed by the above-mentioned controller. In particular, you can demand information on the following:

- The purpose of the processing
- The categories of personal data
- The categories of recipients to whom the personal data have been or will be disclosed
- The planned storage period, or, if not possible, the criteria used to determine the storage period
- The existence of the right to rectification, erasure, restriction of processing, or to object
- The existence of the right to lodge a complaint
- If the data was not collected by the above-mentioned controller, the source of your data
- The existence of automated decision-making, including profiling, and meaningful detailed information in this regard

- With respect to your personal data stored by the above-mentioned controller, the right to demand, in accordance with Art. 16 GDPR, rectification of inaccurate personal data or the completion of incomplete personal data without delay
- The right to demand, in accordance with Art. 17 GDPR, erasure of your personal data stored by the above-mentioned controller. This does not apply in the following cases:

- For processing required for exercising the right of freedom of expression and information
- For compliance with a legal obligation to which the controller is subject
- For reasons of public interest
- For the establishment, exercise or defense of legal claims, or
- For archiving purposes in the public interest, scientific or historical research purposes or statistical purposes in accordance with Art. 89, para. 1 GDPR, in so far as further storage of the data is required because erasure of the data is likely to render impossible or seriously impair the achievement of the objectives of this processing

- The right to demand, in accordance with Art. 18 GDPR, under the conditions specified therein, restriction of the processing of your personal data
- The right to demand, in accordance with Art. 20 GDPR, under the conditions specified therein, receipt of the personal data you have provided us in a structured, commonly used and machine-readable format, or to demand transmission of that data to another controller, and
- Without prejudice to any other administrative or judicial remedy, the right to lodge a complaint with a supervisory authority in accordance with Art. 77 GDPR. The competent supervisory authority is: Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen, Postfach 20 04 44, 40102 Düsseldorf, Germany.

## 5. Duty to cooperate

The above-mentioned legal provisions and regulations require you to provide your data. If you do not provide your data or make it available to the above-mentioned controller:

- Admission to the examination procedure is not possible
- Registration for an examination is not possible

## 6. Right to object

If your personal data is processed based on legitimate interests in accordance with Art. 6, para. 1, sentence 1, lit. e GDPR, you have the right, under Art. 21 GDPR, to object, on grounds relating to your particular situation, to processing of your personal data. To exercise your right to object, send an email to the above-mentioned controller.